

<b>REPORT REFERENCE NO.</b>	<b>CSC/21/3</b>
<b>MEETING</b>	<b>COMMUNITY SAFETY COMMITTEE</b>
<b>DATE OF MEETING</b>	<b>2 NOVEMBER 2021</b>
<b>SUBJECT OF REPORT</b>	<b>STRATEGIC PRIORITY 1 AND 2 PERFORMANCE MEASURES: QUARTER 1 2021/22</b>
<b>LEAD OFFICER</b>	<b>ACFO PETE BOND, DIRECTOR OF SERVICE DELIVERY</b>
<b>RECOMMENDATIONS</b>	<p><i>(a) That the Committee indicates the areas of performance in relation to agreed strategic objectives it wishes to focus on at the next meeting; and</i></p> <p><i>(b) That, subject to (a) above, the report be noted;</i></p>
<b>EXECUTIVE SUMMARY</b>	<p>At its meeting on 29 June 2021, the Devon &amp; Somerset Fire &amp; Rescue Authority (FRA) agreed four Strategic Priorities to guide the activity of the Service (Minute DSFRA/21/9 refers).</p> <p>It was further agreed that Strategic Priorities 1 and 2 along with the associated objectives should be reported upon to the Members of the Community Safety Committee (CSC) on a regular basis.</p> <p>At the meeting held on the 26 July 2021, the Committee agreed (Minute CSC/21/2 refers) a set of key performance indicators (KPIs) in order to maintain scrutiny of Service activity and progress against Strategic Priorities 1 and 2. It was further agreed that a KPI report would be produced for the preceding quarter of the financial year for each subsequent Committee meeting.</p> <p>Appendix 1 of this report presents the Quarter 1 of 2021/22 KPI report for Strategic Priorities 1 and 2.</p>
<b>RESOURCE IMPLICATIONS</b>	Existing budget and staffing is sufficient to deliver the required improvements
<b>EQUALITY RISKS AND BENEFITS ANALYSIS</b>	N/A
<b>APPENDICES</b>	Appendix 1 - Community Safety Committee 2021/22 Quarter 1 performance report
<b>BACKGROUND PAPERS</b>	DSFRA/21/9 Strategic Policy Objectives 2021-22

**1. INTRODUCTION**

- 1.1. At its meeting on 29 June 2021, the Devon & Somerset Fire & Rescue Authority (FRA) agreed 4 Strategic Priorities to guide the activity of the Service (Minute DSFRA/21/9 refers).
- 1.2. It was further agreed that Strategic Priorities 1 and 2 along with the associated objectives should be reported upon to the Community Safety Committee (CSC) on a regular basis.
- 1.3. At the meeting held on the 26 July 2021, the Committee agreed (Minute CSC/21/2 refers) a set of key performance indicators (KPIs) in order to maintain scrutiny of Service activity and progress against Strategic Priorities 1 and 2. It was further agreed that a KPI report would be produced for the preceding quarter of the financial year for each subsequent Committee meeting.
- 1.4. Appendix 1 of this report presents the Quarter 1 of 2021/22 KPI report for Strategic Priorities 1 and 2.

**2. PERFORMANCE OVERVIEW**

- 2.1. The performance status of our KPIs is based on the following criteria:
  - Succeeding                      The KPI is achieving its target.
  - Near target                      The KPI is less than 10% away from achieving its target.
  - Needs improvement            The KPI is at least 10% away from achieving its target.

**Performance overview: top level**

- 2.2. Table 1 below shows the Service’s performance status overview in Quarter 1 of 2021/22:

	Succeeding	Near target	Needs improvement
Priority 1	7	10	2
Priority 2	4	4	0

- 2.3. There are currently two KPIs that are requiring improvement.
  - KPI 1.1.4.1 - Number of Home Safety Visits completed; and
  - KPI 1.2.4.1 - Number of Fire Safety Checks completed.
- 2.4. Both areas have been subject to review and action plans have been created to bring performance back on track.
- 2.5. The following KPI areas are not included within this report but the Service will be looking to introduce in future versions:

- Co-responder availability – data issues need to be resolved before reporting can commence; and
- Education – COVID-19 has affected the delivery of these activities.

2.6. As normal service is resumed, these KPIs will be introduced to the report.

2.7. The Committee is therefore asked to indicate the areas it wishes to focus on in relation to agreed strategic priorities for the next meeting.

**ACFO PETE BOND**  
**Director of Service Delivery**